



## ORDERING HP PRELABELED DATA CARTRIDGES (North America only)

HP's customized prelabeling service requires you to specify the starting number of your bar code label sequence and your Library Type. Please note that each unit ordered contains 20 data cartridges.

### *Recommendations for Prelabeled Sequence:*

Your barcode sequence is started by specifying the first number in the sequence. Beginning with the number selected, a unique and sequential barcode number is automatically generated for each cartridge in the order. For example, ordering 2 units will provide 40 labeled cartridges in a continuous alphanumerical sequence. A separate order will be required for units needing a new (or repeating) start sequence.

- Your bar code sequence must be six digits in length using alphanumeric characters.
  - If you do not require a specific sequence, please enter AAA000 as your start sequence.
  - HP recommends that you do not start your sequence with the following:
    - *CLN* : typically reserved for use on cleaning cartridges
    - *DG* : typically reserved for use on diagnostic cartridges
- You will only need to enter the six alphanumeric characters. It is not necessary to specify any "media ID" characters.
  - Many libraries require additional media ID characters to allow system recognition for the type of media being used. i.e.; technology and/or generation.
    - *example: Many Ultrium libraries using Ultrium generation 1 or 2 cartridges require a media ID of "L1" or "L2" added at the end of a sequence. i.e.; AAA000L1*
    - *example: Many SDLT libraries require a media ID of "S" to be added at the end of a sequence. i.e.; AAA000S*
  - HP will automatically identify and add (based on the library type you specify) any media ID characters that are needed.

### *Label & Library Types:*

It is important to specify the manufacturer, and in some cases the model, of the library being used. This helps HP identify the appropriate label layout and whether a "media ID" needs to be added to the end of your sequence. There are several different label layouts used in the storage industry (dual vs. single, vertical vs. horizontal, etc.). When ordering online, HP provides a drop-down list from which to select your library type. Where your library type is listed twice, you are given the option of selecting vertical or horizontal layouts. If your library type is not listed please notify us at [na-prelabeled.media@hp.com](mailto:na-prelabeled.media@hp.com).

Several label layout examples are shown here:

